



Planning Packages + Services

BECCA and co.

Month of Coordination

Our most basic planning package



- Initial discovery call
- 1 Lead Planner and 1 Assistant Coordinator
- 30 Day take over {your Lead will fully take over all aspects of planning 30 days prior to your wedding date}
- Two, 1 hour meetings prior to the 30 Day take over
- Access to our preferred vendor list, in addition to custom recommendations specific to your wedding style
- Wedding Planning checklist
- Custom day-of timeline and vendor contact list which we will distribute to all vendors
- Final venue walk through and layout design
- We direct your ceremony rehearsal with wedding party and family
- Decor setup and tear down on the day of the wedding
- We oversee ceremony + reception setup/teardown
- Greet + direct all vendors
- Coordinate the reception to ensure all plans are properly executed
- Behind the scenes assistance for you, your family, and other vendors
- Assist the wedding party and family with any needs, questions, or concerns
- Ensure end of event arrangements are made for gifts, guest book, toasting flutes, etc.

Partial Planning

Design + Planning

- Everything listed previously in our Month of Coordination package
- We will handle vendor communications on established Lead takeover date
- Monthly check in meetings with your Lead Planner
- Goal setting and to-do's to keep you on track for each meeting and throughout the planning process
- Access to your customized online planning platform including:
 - Partial Planning Checklist
 - Contacts Library: upload all vendor info and contracts as you book them, allowing you to keep on top of your invoices
 - Guests and Seating: upload your guest list, track RSVPs, meals, addresses, etc, and create your seating chart directly into your database
 - Calendar
 - Design Studio: a place for us to collaborate on inspiration and the design of your wedding
 - Notes Library
- Wedding Design which includes:
 - Two, 1 hour design meetings {follow up emails/calls as needed}
 - Up to 3 design boards
 - Consultation in booking the (5) key vendors for the wedding aesthetic: rentals, specialty rentals, linens, florist, and invitations



Full Planning

We take over the moment you say "YES!"



- Everything listed previously in our Partial Planning Package
- Vendor bookings completely handled and orchestrated by your Lead Planner
- All vendor meetings scheduled, attended, and conducted by your Lead Planner
- Development, planning, and complete execution of the design of the wedding day
- All vendor communication handled entirely by your Lead Planner during your planning process from start to finish.
- Contract review and negotiations on your behalf
- Budgeting tool access through your online planning platform and guidance in allocating that budget
- Assistance with catering tastings and menu creation
- Onsite venue meetings
- Guidance in floral design meetings
- Assistance in selecting your wedding attire and styling of the wedding party

A la Carte Services



Wedding Design

- Two, 1 hour design meetings {follow up emails and calls as needed}
- Up to 3 design boards for your wedding day to bring your vision in front of you
- Assisting you in booking the (5) key vendors for the wedding aesthetic: rentals, specialty rentals, linens, florist, and invitations

Venue Hunt Consulting

- Two, 1 hour venue consultation meetings to create a curated plan of action and develop a list of venues to fit your needs
- We will join you on up to {3} onsite venue tours

NOTE: the above rate is for a location within a 40 mile radius of Sacramento, CA. Should the location be outside of our complimentary 40 miles, a travel fee will be associated.:

Let's connect!



Book your discover call now